



TERRE HAUTE ELECTRICAL JOINT  
APPRENTICESHIP AND TRAINING COMMITTEE

950 Ohio Street \* Terre Haute, IN 47807  
Website: [www.thejatc.org](http://www.thejatc.org)

Phone (812) 235-7541 \* Fax (812) 234-3794

January 1, 2020

Dear Applicant:

Thank you for your interest in our Inside Electrician training program. Additional information providing clarification of the application process, and Official Grades Transcripts request forms, are attached.

1. A **\$30.00 application fee (effective 1/1/20)** must be paid at the time of application (cash in the exact amount or personal check only).
2. **INFORMATION NEEDED TO COMPLETE THE APPLICATION PROCESS:** A checklist of required information you must provide **within 30 days** of your application date. Applicants who meet the minimum requirements will be scheduled to take an aptitude test.
3. **INSIDE APPRENTICESHIP PROGRAM PARTICIPATIONS:**  
The jurisdiction and wage rates for the participants of this program according to the IBEW LU #725 Bargaining Agreement.
4. **QUALIFICATION FOR APPRENTICESHIP:**  
A list of conditions you must meet in order to qualify for an oral interview. Please note that item "F" stipulates that only **OFFICIAL** High School and College Transcripts of Grades and GED Scores are to be provided. Use the "Request for Official Transcript" forms at the back of this application packet.  
**All high school and post high school transcripts MUST be mailed directly to the Terre Haute Electrical JATC office from the respective education institution(s).**
5. **WORK HISTORY:**  
*You are encouraged to submit a current resume' with your work history within 30 days* of signing your application. *\*You are encouraged to submit reference/recommendation letter(s), up to 3 letters will be accepted within the 30 day application period.*  
\*All supporting documentation required for your application process; and received for your application, are permanent THEJATC file copies; they will not be returned to you nor reproduced.
6. Prior to being indentured, **applicants selected** from the pool of interviewed applicants **will be required to provide results of a drug test (at our expense)**. Failure to pass the post-selection, pre-employment drug screen will disqualify an applicant from further consideration for apprenticeship.
7. **Applicants selected from the pool of interviewed applicants we be required to pass a background check.**

**All documentation should be mailed to:  
THEJATC, 950 Ohio Street Terre Haute, IN 47807**

Please feel free to call our office or email Mary at [mary@thejatc.org](mailto:mary@thejatc.org) with any additional questions.

Ryan Hughes  
Training Director

RH/mru

\* \* \*The Training Center is a non-smoking and tobacco free environment \* \* \*